

**THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES**  
**January 5, 2026**

A regular meeting of the Board of Examiners of Psychology was held on December 15, 2025, at 10:00 a.m. via Microsoft Teams video teleconference and in-person at 500 Mero St, Frankfort, KY 40601, the Mayo-Underwood Building, PPC Conference Room, 127CW.

**MEMBERS PRESENT**

Harwell Smith, Ph.D. - Chair  
Eva Markham, Ed.D.  
Jeff Hicks, Ph.D.  
Dennis J. Buchholz, Ph.D.  
Lorilea Conyer M.A.  
Jamie Hopkins, Ph.D.  
Lisa Bond M.S.  
Emily Skaggs, Psy.D.

**DEPARTMENT OF PROFESSIONAL LICENSING STAFF**

Kristen Lawson, Commissioner  
Lyndsay Sipple, Administrative Supervisor  
Jenna Wells, Fiscal Support Specialist  
Trish Bolton, Administrative Specialist Senior  
Lisa Traylor, Administrative Specialist Senior  
Jason Feddersen, Budget Manager

**OTHER**

Mark Brengelman, Board Counsel  
Mike Nickels, Counsel

**MEMBERS ABSENT**

Jay Prather-Citizen at Large

**GUEST**

Eric Russ, KPA

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**CALL TO ORDER**

Board Chair, Dr. Smith called the meeting to order at 10:06 a.m.

**MINUTES**

**November 3, 2025:** Motion by Dr. Buchholz to accept the minutes as presented. Second by Dr. Markham, carried.

**December 15, 2025:** Motion by Ms. Conyer to accept the minutes as presented. Second by Dr. Markham, carried.

**DPL REPORT**

Executive Staff Advisor Lyndsay Sipple reported that new supervisors have been hired to help with the workload. Ms. Sipple also updated the Board that Lisa Traylor will be the new Board Specialist assisting Trish Bolton with all psychology board needs.

**FINANCIAL REPORT**

The December 2025 financial report was reviewed. There were no questions from members present. Budget Manager Jason Feddersen attended the meeting and was available to answer questions. Mr. Prather, who had submitted most questions, was unable to attend. Mr. Feddersen explained how the budget is developed and reviewed financial trends from the past three years and offered to come to another meeting to answer any questions from Mr. Prather.

**LICENSURE STATUS REPORT**

The Board reviewed the licensure status report as of January 5, 2025.

**ATTORNEY UPDATE**

The Board Attorney reported that work is ongoing to address the backlog of complaints and to update AASPB regarding complaints.

The General Assembly's subcommittee will meet next week, and a board member is needed to attend. The discussion involves the possibility of raising fees.

The Board is currently under audit; all requested materials have been submitted to the Office of the Attorney General. The Board discussed the duty to report to PSYPACT; however, Mr. Brengelman requested clarification regarding what information must be submitted (e.g., complaint status versus resolution). Dr. Hicks reported that he has reached out

to PSYPACT but has not yet received a response.

### **COMPLAINTS/OTHER LEGAL MATTER**

No additional matters were reported. The next meeting is scheduled for January 14, 2026, at 10:00 a.m.

### **OLD BUSINESS**

No old business was discussed.

### **NEW BUSINESS**

Ms. Conyer temporarily facilitated the meeting for the purpose of discussing and electing new officers. She stated her willingness to continue serving as Vice-Chair and opened the floor for nominations for Chair and Vice-Chair. Dr. Hicks nominated Dr. Smith for Chair, and Dr. Buchholz nominated Ms. Bond for Chair. No nominations were received for Vice-Chair. Voting was conducted by anonymous ballot, and Ms. Conyer abstained from voting. Ms. Bond was elected Chair and will assume her duties beginning with the February meeting.

### **MONTHLY REPORTS**

#### **Supervision Report:**

Dr. Hopkins notified the board that 6 paper supervision forms were reviewed, and the Excel sheet is up to date. Dr. Hopkins also reviewed online renewals.

#### **Continuing Education Report:**

No report.

#### **Credentials Review Committee:**

The Committee provided the following recommendations to the Board:

26 applications reviewed:

- 8 Approved Renewals, Initial Applications, Post – Doc/HSP Hours & Nonresident Hours
- 16 Deferred
- 2 Denied

#### **Examination Report**

- 1 EPPP re-take requests approved
- 1 oral examination re-take requests approved

#### **Finance Ad-Hoc Committee**

No report.

#### **Disciplined Psychologist Report:**

No report.

#### **Newsletter Report:**

No report.

#### **Regulations Committee Report:**

No report. The next meeting is schedule for January 16, 2026, at 10:00 a.m.

#### **ASPPB / PSYPACT Report**

Discussion was held regarding Dr. Burnetti-Atwell's training visit scheduled for February 9, 2026. Topics included what should be discussed during her visit, an update on the EPPP, and whether there remains interest in her attending. Dr. Smith expressed support for the visit, citing the need to improve relationships. Dr. Hicks explained that jurisdictional visits are conducted periodically to answer board questions. Dr. Hopkins and Dr. Skaggs expressed

support for her attendance to learn how ASPPB supports other boards, address frequently asked questions, and respond to PSYPACT-related inquiries. The visit is scheduled to begin at 9:00 a.m.

**PER DIEM & HONORARIA:**

- Dennis Buchholz
  - December 15, 2025 – Board Meeting
  - January 5, 2026 – Board Meeting
  
- Emily Skaggs
  - October 28, 2025 - Credentials
  - October 29, 2025 - Credentials
  - October 31, 2025 – Credentials Meeting
  - November 3, 2025 – Board Meeting
  - December 29, 2025 - Credentials
  - January 4, 2026 - Credentials
  - January 5, 2026 – Board Meeting
  
- Jamie Hopkins
  - January 5, 2026 – Board Meeting
  
- Lisa Bond
  - January 5, 2026 – Board Meeting
  
- Lorilea Coyer
  - November 3, 2025 – Board Meeting
  - November 21, 2025 – Public Hearing
  - December 12, 2026 – Credentials
  - December 14, 2025 – Credentials
  - December 15, 2025 – Board Meeting
  - January 4, 2026 – Credentials
  - January 5, 2026 – Board Meeting
  
- Harwell Smith
  - January 5, 2026 – Board Meeting
  
- Eva Markham
  - January 3, 2026 – Credentials
  - January 5, 2026 – Board Meeting
  
- Jeff Hicks
  - November 12, 2025 – ASPPB mid-year planning committee mtg
  - November 15, 2025 – PsyPact Annual Meeting
  - November 16, 2025 – PsyPact Annual Meeting
  - November 17, 2025 – PsyPact Annual Meeting
  - November 18, 2025 – PsyPact Annual Meeting
  - November 21, 2025 – KBEP Public Comments meeting
  - December 11, 2025 – ASPPB mid-year planning committee mtg
  - January 5, 2026 – Board Meeting

**NEXT MEETING:**

Monday, February 2, 2026, at 10:00 a.m.

**PUBLIC COMMENT:**

Dr. Russ of KPA informed the Board that they are encouraged by the transition of applications to an online format and requested an update on when the system will be made available to the public. Ms. Sipple responded that several issues still need to be resolved and that additional training with the Board is planned prior to the official public launch.

**ADJOURNMENT:**

Motion by Dr. Buchholz to adjourn the meeting at 1:15 p.m. Second by Ms. Bond, carried.

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Harwell Smith, Ph.D.

Chair, Kentucky Board of Examiners of Psychology